

ATTACHMENT F

USE OF PERSONAL DATA AND RIGHTS OF THE DECLARANT

(IN COMPLIANCE WITH AND TO THE EFFECT OF ART. 13 OF UE REGULATIONS 2016/679 (GDPR)
AND ART. 13 OF LEGISLATIVE DECREE NO. 196 DATED JUNE 30TH, 2003)

In compliance with the abovementioned regulations concerning the personal data that EDiSU will have access to through substitute statements, it is hereby notified that:

- 1) The Data Processor is the *Ente per il diritto allo studio universitario* of Pavia (C.F./P.IVA 02205710185), with registered office on Via Sant'Ennodio, 26 - 27100 PAVIA (hereinafter referred to as EDiSU).
- 2) The data processed are those provided by the declarant upon submission of application to participate in the present Call for Applications.
- 3) With regard to the statements submitted, EDiSU may come into possession of particular categories of personal data revealing race or ethnical background, political opinions, religious or philosophical beliefs, as well as data concerning the state of health of the applicant or of his/her family unit. In order to process this data the Law requires a specific expression of consent, found in the online application procedure.
- 4) Data processing is performed for the purposes of:
 - a. ascertaining in a correct and complete manner the financial status of the family unit of the applicant, the requirements allowing access to and disbursement of the benefit according to the criteria stated in the present Call for Applications;
 - b. the fulfilment of all legal obligations related to Civil Code, tax, and accountability laws or those of any other kind, and to community regulations;
 - c. administrative management of the relationship with the student and the pertaining checks and certifications;
 - d. exercising every right and putting into effect every provision of law arising from implementation of the present Call for Applications in the interests and towards the safeguard of EDiSU in all fora and judicial courts (in compliance with art. 6, paragraph 1, letter f of the GDPR).
- 5) The declarant's data are gathered and processed through modalities which are strictly necessary for the abovementioned purposes.
- 6) Personal data may also be processed by electronic or computerized means, following a logic strictly related to the purposes themselves and, in any case, according to appropriate procedures for guaranteeing caution, safety, and privacy of the data as envisaged by norms regulating these affairs, in compliance with the safety measures set forth in art. 32 of the GDPR and art. 33-36 of Attachment B of Legislative Decree 196/2003 on behalf of specifically appointed subjects, in compliance with art. 29 of the GDPR. It should be pointed out that, in compliance with the principles of lawfulness, limitation of the purposes and data minimisation, pursuant to art. 5 of the GDPR, the data storage period is established to be no longer than the period of time necessary for the purposes for which the data were collected and processed and within the timeframe prescribed by the Law.
- 7) The declarant's personal data can be shared with Bodies which include the Ministry of Finance, the Italian Finance Police (*Guardia di Finanza*) and State Police for the prescribed checks, subjects providing benefits that are functional to those prescribed above, subjects that process data in execution of specific legal obligations, judicial and administrative authorities for the fulfilment of legal obligations.

- 8) The data may be made available to those within EDiSU who need to access it in virtue of their specific task or hierarchical position (personnel, employees, collaborators). These subjects, the number of which will be as limited as possible, in accordance with the principle of data minimisation, will be conveniently instructed in order to avoid loss, destruction, unauthorised access or unallowed processing of the data.
- 9) The data may also be made accessible to and shared, for law enforcement purposes, with subjects and third-party companies (for example, professional firms, professionals, consultants) that perform activities on behalf of EDiSU.
- 10) The data may also become disclosed to subjects in charge of processing it, as well as those in charge of servicing the computer systems and software used by EDiSU.
- 11) The declarant's personal data are not subject to dissemination nor to any entirely automated decision-making process, including profiling.
- 12) In compliance with regulation set out in art. 13, paragraph 1, letter (a) of Legislative Decree 196/2003, as well as in art. 13, paragraph 1, letter (f) and art. 15, paragraph 1, letter (c) of the GDPR, the personal data provided by the declarant can be disseminated within national territory and within the territory of countries which are members of the European Union to the subjects mentioned at the preceding points.
- 13) In compliance with the provision referred to in art. 13, paragraph 1, letter (e) of Legislative Decree 196/2003, as well as art. 13, paragraph 2 and art. 15 of the GDPR, it is the right of the declarant:
 - a. to obtain from EDiSU confirmation of the existence or non-existence of any personal data concerning the declarant, even if not yet recorded, and their communication in an intelligible form;
 - b. to be informed on the logic implemented when processing is performed by electronic means;
 - c. to be informed on the subjects or the categories of subjects to whom personal data can be communicated or become disclosed in their capacity of designated representatives within the State territory, of persons responsible for or in charge of such data;
 - d. to obtain the update, correction, integration of their data or restriction of its processing by EDiSU;
 - e. to have any unlawfully processed data deleted, rendered to an anonymous form, or blocked, including data not requiring storage in relation to the purposes for which it was collected or later processed and therefore to object to unlawful processing;
 - f. to obtain certification to the effect that the operations referred to in points (d) and (e) have been brought to the attention, even with regard to their content, of those to whom the data have been disclosed or disseminated, except when this notification procedure proves to be impossible or requires a use of means clearly disproportionate to the right that is to be protected;
 - g. to object, entirely or in part, for legitimate reasons, to the processing of the personal data provided;
 - h. to lodge a complaint to the supervising authority in compliance with art. 77 of the GDPR;
 - i. to obtain a copy of the personal data that is subject to processing, with the warning that if more than one copy be requested on behalf of the data subject, EDiSU can charge a reasonable fee to cover expenses based on administrative costs. If the data subject presents the aforesaid request through electronic means, and unless otherwise indicated by the data subject, the information is provided in a common electronic file format.

- 14) The declarant can at any time exercise his/her right stated in the present notification by sending a letter to the *Ente per il diritto allo studio universitario* in Pavia (C.F./P.IVA 02205710185) with legal offices on Via Sant'Ennodio, 26 - 27100 PAVIA by e-mail at the following address: presidenza@edisu.pv.it, at the PEC address: protocollo@pec.edisu.pv.it or through registered post.