



EDiSU
ENTE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO
PAVIA

**GUIDELINES FOR APPLICATION
FOR PLACEMENT IN EDiSU HALLS OF RESIDENCE
AT THE UNIVERSITY OF PAVIA
ACADEMIC YEAR 2015/2016**

1. TYPES OF ACCOMMODATION AVAILABLE

Applications are invited for placements in the following EDiSU Halls of Residence (*Collegi*) at the University of Pavia for the academic year 2015/2016:

Collegi	- Fratelli Cairoli	(males only)
	- Gerolamo Cardano	(mixed sex)
	- Castiglioni Brugnattelli	(females only)
	- Giasone del Maino	(mixed sex)
	- Plinio Fraccaro	(males only)
	- Camillo Golgi "1"	(mixed sex)
	- Camillo Golgi "2"	(mixed sex)
	- Benvenuto Griziotti	(mixed sex)
	- Lazzaro Spallanzani	(males only)
	- Lorenzo Valla	(mixed sex)
	- Alessandro Volta	(mixed sex)

2. CONDITIONS FOR ADMISSION

The following categories of students are eligible for admission:

1. Students enrolling for a BA degree course (*laurea*), or an MA course (*laurea magistrale*) or a combined BA and MA single degree course (*laurea magistrale a ciclo unico*);
2. Students enrolling for a further year of study after completion of the regular time of study in one of the above courses;
3. Students enrolling in other postgraduate courses, including PhD courses, except postgraduate medical courses defined in D.Lgs. 368/99.

NB Applicants must be below the age of 32 at the time of application and, if in possession of a University degree at the time of application, they may only apply for benefits if they pursue a higher degree.

3. CRITERIA FOR ADMISSION

Applicants must submit evidence of family income and financial assets at the time of application as detailed below.



EDiSU
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PAVIA

Assessment of the financial means of foreign students and Italian students living abroad

As requested by the Italian law (D.P.C.M. 159 of 5 December 2013, art. 8 *comma* 5 and D.P.C.M. 9 April 2001, art. 5 *comma* 7), the assessment of the financial means of foreign students and Italian students living abroad is calculated according to the *Indicatore della Situazione Economica Equivalente all'estero* as the addition of the **incomes** earned abroad and 20% of the **assets** (fixed and movable) owned abroad by all the members of the household of the student and dividing the result by the coefficient of the equivalence scale based on the number of the members of the household.



Applicants are required to submit evidence of their family income, fixed and movable assets. **It is the responsibility of the applicants to ensure that these documents are translated into Italian and the translation approved by an official Italian authority, i.e. an Italian Consulate or Embassy.**

For countries in which access to Italian Consulates or Embassies proves difficult, applicants may seek support from the relevant consular delegations in Italy. In such a case, the relevant documents require official approval by one of the *Prefetture* (Government Territorial Offices) according to article 33, of the Presidential Decree DPR 445 of 28 December 2000. The approval is not requested to students coming from European Union member countries.

The assessment of the financial condition of foreign students from very poor countries (jointly listed by a decree of the Minister of Education, University and Scientific Research; and the Minister of Foreign Affairs) is based on a declaration by the Italian Delegation in the country of origin certifying that the student does not belong to a family with a high income. Such a declaration may also be issued by the student's foreign University in those cases in which the foreign University is partner to agreements or conventions with the Italian University in which the student seeks to study.

A foreign student whose family has income or assets in Italy must indicate the nature and value of such assets according to **decree D.P.C.M. 159 of 5th December 2013 thus submitting ISEE certification (*ISEE per prestazioni agevolate per il diritto allo studio universitario*)**.



To summarize, all foreign students and Italian students living abroad should submit the following **documentation with original documents**:

- a certificate confirming the composition of the household;
- proof of income of each member of the household for the tax year 2014;
- a declaration confirming family fixed assets, including full details of estate from the Land Registry (size in square meters) owned on 31st December 2014;
- declaration confirming the family's movable assets in 2014;
- ISEE certification of income, fixed and movable assets held in Italy (if any).

The above documentation, translated and approved by an official Italian authority, must be submitted to EDiSU along with the application form to require placement in EDiSU halls of residence within the deadline hereafter specified and according to the procedures specified on EDiSU website. You will have to take the same



EDiSU

ENTE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO

PAVIA

documentation in original to EDiSU offices in Pavia in order to obtain the right to enjoy the benefit (admission to halls of residence). **In case you do not submit the original papers you will be excluded from the benefit; in case you submit documentation different from the one sent through the online procedure you will be equally excluded by the benefit.**

4. DEADLINE AND PROCEDURES

Application forms are available from the EDiSU website (www.edisu.pv.it) and must be filled in online following the link (<http://edisupv.dirittoallostudio.it/DOLPV>). The application form **must be completed and sent to EDiSU by and no later than Friday 31st July 2015, 12 a.m.**, following the instructions on the website.

Applications received by EDiSU after the date stated above will be declined.

Students are requested to communicate to EDiSU, in writing and as early as possible, any change that may have occurred to their circumstances, i.e. a transfer to another University, new employment, inability to continue and/or withdrawal from the course, changes in the student's marital and financial status, etc.).

5. INCOME BANDS

College fees vary according to students ability to pay. EDiSU utilises three income bands for calculation of College fees. These are reviewed on a yearly basis according to deliberations of the Regional Council and, for the academic year 2015/2016, the boundaries of the respective bands are as follows. Any income higher than band 3 is defined as a band 4 income.

Band 1	up to € 14.391,53
Band 2	up to € 17.674,00
Band 3	up to € 20.956,46

6. BOARDING COSTS AND CONDITIONS

The table below outlines the fees payable by students admitted to EDiSU halls of residence according to their income band.



EDiSU
ENTE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO
PAVIA

	COLLEGI¹	COLLEGI VOLTA & DEL MAINO	COLLEGI GOLGI 1 E 2
Band 1	€ 2,311.00 for single room	€ 2,400.00 for single room	€ 1,800.00 for single room
	€ 1,750.00 for double room		
Band 2	€ 2,400.00 for single room	€ 2,500.00 for single room	€ 1,850.00 for single room
	€ 1,800.00 for double room		
Band 3	€ 2,450.00 for single room	€ 2,600.00 for single room	€ 2,100.00 for single room
	€ 2,000.00 for double room		
Band 4	€ 3,500.00 for single room	€ 3,600.00 for single room	€ 2,900.00 for single room
	€ 2,950.00 for double room		

As the boarding costs are linked to real costs, they may vary as from 1st January 2015 according to official inflation figures.

Students entering *Collegio* must also pay a deposit of € 250,00 toward prospective repair or replacement costs incurred by the College caused by inappropriate behaviour. Unused deposit money will be refunded to the students at the end of their stay.

Halls of residence working period

Students may enter *Collegio* from Monday the **14th September 2015** and stay in residence until Friday the **29th July 2016**, except for the official Christmas holiday periods.

7. FURTHER INFORMATION

For further information please check **FILO DIRETTO**, a banner you find on EDiSU website.

Otherwise you can refer to:

Ufficio Benefici Economici dell'EDiSU
via Calatafimi 11, 27100 Pavia – c.p. 225

¹ These fees are relative to Collegio "Cairolì" , "Cardano" , "Castiglioni Brugnatelli" , "Fraccaro" , "Griziotti" , "Spallanzani" , "Valla" .



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ENTE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO
PAVIA

tel. 0382 3050205 – 0382 3050206

email: segre@edisu.pv.it

sito: www.edisu.pv.it

during office hours (9.30 am – 12.00 and 2.00 – 3.00 pm Mondays to Thursdays, and 9.30 am – 12.00 on Fridays).

For specific information relative to the **halls of residence** you can refer to the **Bursar's Office** (*Ufficio Economato*) in each hall of residence during office hours:

Collegio Cairoli	P.zza Collegio Cairoli 1	tel. 038223746	economato_cairoli@edisu.pv.it
Collegio Cardano	Viale Resistenza 15	tel. 0382301271	economato_cardano@edisu.pv.it
Collegio Castiglioni	Via San Martino 20	tel. 038233518	economato_castiglioni@edisu.pv.it
Collegio Fraccaro	P.zza L. da Vinci 2	tel. 0382301371	economato_fraccaro@edisu.pv.it
Collegio Griziotti	Via Tavazzani 58	tel. 0382472561	economato_griziotti@edisu.pv.it
Collegio Spallanzani	Via Ugo Foscolo 17	tel. 0382530423	economato_spallanzani@edisu.pv.it
Collegio Valla	Viale Libertà 30	tel. 038224784	economato_valla@edisu.pv.it
Collegio Volta	Via Ferrata, 17	tel. 0382548511	economato_volta@edisu.pv.it
Collegio del Maino	Via Luino 4	tel. 0382376511	economato_maino@edisu.pv.it
Collegio Golgi 1	Via Aselli 43	tel. 0382510100	economato_golgi1@edisu.pv.it
Collegio Golgi 2	Via Aselli 39	tel. 0382510100	economato_golgi2@edisu.pv.it

Pavia, July 2015

EDiSU PRESIDENT
Prof. Paolo Benazzo