

FOREIGN STUDENTS AND ITALIAN STUDENTS LIVING ABROAD

DOCUMENTATION NEEDED TO APPLY FOR EDiSU BENEFITS

Academic year 2017-18

Students wishing to apply for EDiSU benefits have to fill in the online application form. Foreign students with family living outside Italy and Italian students living abroad must prove that they meet the financial requirements, by means of documents to be attached (uploaded) to the online application form and submitted in original to EDiSU (EDiSU Office: via Calatafimi 11, PAVIA) within the deadline indicated in the selection announcement (deadline for accommodation: 4th August 2017; deadline for scholarship: 30th September 2017).

These documents must show:

- the family composition;
- gross income earned in the calendar year 2016 by each family member;
- properties (buildings) owned by the family as at 31 December 2016, specifying their surface area in square meters;
- movable assets (i.e. bank account, dividends, shares, etc.) owned by the family abroad as at 31 December 2016.

The above-mentioned documents, issued by the competent authorities of the country from which the income derives and the assets are owned, must be accompanied by a translation into Italian conforming to the foreign text and certified by the competent Italian diplomatic or consular authorities.

For country that had subscribed the Hague Convention of 5 October 1961 it is sufficient to obtain the Apostille stamp on the translation.

For those countries where it is particularly difficult to obtain a certificate issued by the local Italian Embassy, the documents may be issued by the diplomatic or consular representative in Italy of the country where the income was generated and the assets are owned, drafted in Italian language and legalised by the Prefectures (*Prefettura*) pursuant to article 33, paragraph 4 of Presidential Decree no. 445 of 28 December 2000. The consular documents must explicitly refer to the documents coming from the country of origin.

No form of self-certification (affidavit, sworn declaration, etc.) may therefore be accepted.

Foreign students who live with their families in Italy, without income and/or assets abroad, are considered equivalent to Italian students for all purposes, and therefore also for the purposes of determining their financial status. They must therefore obtain the ISEE Certificate by submitting the *Dichiarazione Sostitutiva Unica* to a tax assistance office (CAF).

Important:

The above documentation, translated and approved by an official Italian authority, must be submitted to EDiSU as electronic document along with the application form according to the procedures specified on EDiSU website.

Students will have to take the same documentation in original or send it by post in order to obtain the right to enjoy the benefit. The student is fully responsible for the delivery of the documentation in original to EDiSU offices. In case the student does not submit the complete original papers he/she will be excluded from the benefits.