

**EVALUATION  
OF THE FINANCIAL STATUS  
of students whose family unit is abroad  
(students having income and assets abroad only)**

As stated in art. 8, paragraph 5 of the Prime Minister's Decree no. 159 dated December 5<sup>th</sup>, 2013 and in application of art. 5, paragraph 7 of the Prime Minister's Decree issued on April 9<sup>th</sup>, 2001, **the financial status of foreign students whose family unit resides abroad or of Italian students residing abroad is determined by the ISEE UNI Equivalent abroad** statement calculated as the sum of overseas **income** of each member of the family unit and 20% of the **assets** (movable and non-movable) owned by each component, and relating this result to the equivalence scale coefficient determined by the number of members of the family unit of reference.

Pursuant to Presidential Decree no. 31 issued on August 31<sup>st</sup>, 1999, evaluation of the financial and assets status of foreign students whose family unit resides abroad, as well as of Italian students residing abroad, is based on the average exchange rate of the year of reference<sup>1</sup> adjusted to the value of the average national income with purchasing power being equal<sup>2</sup>, similarly to how the University of Pavia performs financial evaluations for the purpose of increasing overall equity of the tax system.

Correction factor values are shown in the chart attached to the present Call for Applications.

The information provided at point 3.2.1 concerning the identification of the family unit of a university or PhD student, as well as the status of "independent" student, hold true for students with income and assets located overseas as well.

**All foreign students whose family unit is abroad and Italian students residing abroad**, in order to allow EDiSU to calculate their ISEE UNI equivalent, **must submit original documents stating officially:**

- **the composition of the family unit of origin** (stating the relationship existing between each member and the student);
- **the gross income received abroad in 2017 by each member of the family unit;**
- **any buildings owned abroad by each member of the family unit as at December 31<sup>st</sup>, 2017, including surface measurement in square meters;**
- **financial assets owned by the family unit as at December 31<sup>st</sup>, 2017.**

The abovementioned documents must be **issued by competent Authorities in the country in which the income was made and in which any buildings and financial assets are owned, legalised<sup>3</sup> by the Italian Diplomatic Authorities acting in that country, together with an Italian translation certified by the same Authorities.**

For countries that are members of the Hague Convention of October 5<sup>th</sup>, 1961, authentication can be performed by using an **apostille**.

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<sup>1</sup> The average exchange rate is not applicable to students with income and assets in EU member countries within the Euro Zone.

<sup>2</sup> The adjustment is made by applying the correction factor described in Attachment C of the present Call for Applications.

<sup>3</sup> Legalisation of signatures is not necessary for documents issued by administrative authorities of the following countries: Belgium, Denmark, France, Ireland, Latvia (Brussels Convention, May 25, 1987), Germany (Rome Convention, June 7, 1969), Hungary (Budapest Convention, May 26, 1977).

For those countries where it is particularly difficult to have documents certified by a local Italian Embassy, *as an alternative*, a Certificate issued by a Diplomatic or Consular officer representing in Italy the country in which the income and assets are owned, drawn up in Italian and legalised<sup>4</sup> by a Prefecture in accordance with art. 33 of Presidential Decree no. 445 dated December 28<sup>th</sup>, 2000 can be submitted.

The Certificate issued by the Diplomatic or Consular officer in Italy must expressly refer to the documents originally issued in the country of origin and must include:

- **composition of the original family unit** (stating the relationship existing between each member and the student);
- **gross income made abroad in 2017 by each member of the family unit;**
- **any buildings owned abroad by each member of the family unit as at December 31<sup>st</sup>, 2017, including surface measurement in square meters;**
- **financial assets possessed abroad by each member of the family unit as at December 31<sup>st</sup>, 2017.**



In NO case whatsoever will any form of self-certification, substitute statement, or sworn declaration referring to income and/or assets abroad be accepted, thus be considered valid.

For **foreign students coming from particularly poor countries** (specified in Ministerial Decree no. 1455 dated June 9<sup>th</sup>, 2017 issued by the MIUR in agreement with the Minister of Foreign Affairs), evaluation of their financial status is performed based on a statement issued by an Italian consular agent in the country of origin, or by Diplomatic Authorities of the country of origin in Italy, certifying that the student does not belong to a family with notoriously high income and social status. This certification can be issued even by the university previously attended by the student abroad, if linked through agreements or contracts to Italian universities/the University of Pavia, or by Italian bodies authorised to guarantee financial coverage pursuant to regulations in force concerning the enrolment of foreign students in Italian universities. In the latter case, the certifying Body undertakes to cover College fees on behalf of the student if the student should fail to do so.

**Students holding the status of stateless person or political refugee** are treated as Italian citizens and, for the purpose of evaluating their financial condition, are exempt from submitting statements issued by Embassies and Consulates, because the only elements that will be considered are any income and assets possessed in Italy, which must be certified in the same manner as for Italian students (ISEE UNI statement).

**The stateless person or political refugee status must be substantiated by evidence provided by applicants through official documents** in their possession issued by, respectively, the Civil Court for stateless students and a special Committee created within the Ministry of Internal Affairs for political refugees. These documents must be attached (uploaded) in electronic document format to the online application and later handed in at the EDiSU offices.

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<sup>4</sup> Legalisation of signatures is not necessary for documents issued by foreign diplomatic or consular authorities in Italy for the following member states adhering to the London Convention of June 7<sup>th</sup>, 1968 or to the Brussels Convention of May 25<sup>th</sup>, 1987: Austria, Belgium, Cyprus, Denmark, Estonia, France, Germany, Great Britain, Greece, Ireland, Latvia, Liechtenstein, Luxembourg, Moldavia, Norway, Holland, Poland, Portugal, Czech Republic, Romania, Spain, Sweden, Switzerland, Turkey.

In any case, any income made abroad and declared by foreign students must amount to no less than € 5.889,00, which is the established minimum amount of resources required for supporting oneself. The existence of the abovementioned resources must be proved in order to request a visa to enter Italy for study purposes. This amount represents the threshold for evaluating if financial requirements are met.

The foreign student must however declare any income and assets held in Italy in accordance with the **Prime Minister's Decree no. 159 dated December 5<sup>th</sup>, 2013 via the ISEE UNI statement.**

Foreign students residing with their family in Italy, without income and assets abroad, for the purposes of evaluating the financial status must obtain an ISEE UNI statement (for university study).

**ALL THE DOCUMENTS REQUIRED FOR THE PURPOSES OF EVALUATING THE FINANCIAL STATUS** of the student whose family unit resides abroad, duly translated and legalised, must:

- 1) **be uploaded in electronic file format in the “Application for student benefits” area of the “Online Students Services”** (on the EDiSU website: [www.edisu.pv.it](http://www.edisu.pv.it)) by the deadlines stated in the EDiSU Call for Applications and by the means available on the EDiSU website;
- 2) **compulsorily be SUBMITTED IN ORIGINAL COPY TO THE EDISU HELPDESK** (or sent to EDiSU - Ufficio Benefici Economici - via Calatafimi, 11 - 27100 Pavia - Italy) so as to allow EDiSU to verify that the income/assets requirements to which admission to the competition is subject to are met. Delivery of said original documents is the student's responsibility.



**Failure to submit original copies of the abovementioned documents entails:**

- **exclusion from the competition for scholarship assignment,**
- **automatic inclusion in the “supplementary ranking list”, in case the student applied for access to a Collegio/Residence Hall.**
- **being assigned to the category of students paying for their meals at full price, in case the student applied for access to the canteens at discounted prices.**

Given the length of time necessary for acquiring the documents required by the Call for Applications for the purposes of evaluating the financial/assets status of foreign students or of Italian students residing abroad, students are strongly advised to request them to the competent authorities well before submission deadlines.