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**ENTE PER IL DIRITTO ALLO STUDIO UNIVERSITARIO**  
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**Finanziato  
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NextGenerationEU

## **CALL FOR SCHOLARSHIP APPLICATIONS FOR THE 2022/2023 ACADEMIC YEAR**





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## **CALL FOR SCHOLARSHIP APPLICATIONS FOR THE 2022/2023 ACADEMIC YEAR**

In accordance with regulations as set out in Legislative Decree no. 68 dated March 29, 2012 “*Review of the existing legislation concerning the right to access education and the valorisation of officially recognised colleges*” and specifically in article 8, paragraph 5, extending application of regulations contained in the Prime Minister’s Decree dated April 9, 2001 to the adoption of implementation regulations reviewing the laws dealing with the right to study, in Lombardy Region Law no. 33/2004, in the Prime Minister’s Decree dated April 9<sup>th</sup>, 2001, in the Deliberation of the Lombardy Regional Council of 2018, the present Call for Applications for the assignment of the following scholarships to students enrolled in courses at the University of Pavia in the 2022/2023 academic year is hereby officially announced. In execution of the Memorandum of Understanding of 19 July 2010 between the Lombardy Region and MIUR, this call for applications incorporates the criteria aimed at a greater enhancement of merit e of excellence for the assignment of benefits in competition

The present Call for Applications will automatically adopt any subsequent ministerial and regional orders in matters concerning the right to higher education issued and applicable to the 2022/2023 academic year; the resulting modifications and changes will be specified in an additional note that will be published on the EDiSU website ([www.edisu.pv.it](http://www.edisu.pv.it)).

### **1. SUBJECT OF THE CALL FOR SCHOLARSHIP APPLICATIONS**

This announcement is aimed at identifying students enrolled at the University of Studies in Pavia for the academic year 2022/2023, eligible for receipt of the Scholarship. The Scholarship is an economic support consisting of a cash part and a part partly in the form of services provided free of charge to the student. Services consist, for everyone students, in the restaurant service for the year 2023 (see art. 6) and, for students off-site guests of an EDiSU college, housing for the academic year 2022/2023. The Scholarship may provide for some additions (Article 7) such as Mobility international and increases in the amount for students with disabilities.

The scholarship is granted for the achievement of the qualification for the first time of higher education in the following ways:

- for students enrolled in degree courses, for a period of seven semesters, starting from the year of first registration (first absolute registration in the system university);
- for students enrolled in single-cycle master's degree courses, for a period equal to expected duration of the respective teaching systems plus one semester, starting from the year of first enrollment (first absolute enrollment in the system university);
- for those enrolled in master's degree courses, for a period of five semesters, a starting from the academic year of first enrollment (to any degree course master's degree);



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- for those enrolled in PhD courses, for a period equal to the normal duration of course, provided for by the respective didactic regulations, starting from the previous year enrollment (to any PhD course);
- for those enrolled in specialization schools, for a period equal to the normal duration of the course, provided for by the respective didactic regulations, starting from the previous year enrollment (in any non-medical specialization course).

## **2. FUNDING OF SCHOLARSHIPS**

The scholarships that will be awarded for the academic year 2022/2023 are funded from the European Union - Next Generation EU (PNRR), from the Ministry of University and Research and from the Lombardy Region; the University of Pavia will also make available the funds necessary to guarantee the scholarship to all those entitled to it, compatibly with the disbursement of the above loans (Agreement between the University of Pavia and Edisu Pavia for the regulation of mutual commitments regarding the right to education -July / September 2019)

## **3. GENERAL COMPETITION REQUIREMENT**

The competition is open to Italian students, EU students, and foreign students, as defined by Presidential Decree no. 394 dated August 31<sup>st</sup>, 1999, implementation decree of Legislative Decree no. 286 dated July 25<sup>th</sup>, 1998.

**To take part in the competition, students must have applied to or declare their intention to apply to the University of Pavia in the 2022/2023 academic year for:**

1. first time enrolment in the first year of a Bachelor's degree, Master's degree or a combined Bachelor + Master's degree programme;
2. enrolment in an extra year (i.e. one year beyond the course's prescribed length) of a Bachelor's degree, Master's degree or a combined BA + MA single cycle degree course;
3. enrolment in a specialisation course (with the exception of those pertaining to the field of medicine as defined by Legislative Decree 368/99);
4. enrolment in a PhD programme (if not already a recipient of a scholarship, as defined in Ministerial Decree no. 224/1999, or a research grant, as defined by Law no. 449 dated December 27<sup>th</sup>, 1997).

The competition is also open to **students with disabilities** - students with recognition of disabilities as defined by the law n. 104 dated February 5<sup>th</sup>, 1993, art. 3 para 1 or whose level of disability is 66% or higher, enrolled in their second year "overtime" (i.e. two years subsequent to the course's prescribed year of completion) of any Bachelor's degree, Master's degree or combined Bachelor + Master's single cycle degree programme.

**Students must not:**

1. already hold a **degree of the same level as, or superior to**, the one for which the scholarship is being requested for the 2022/2023 academic year;
2. **be benefiting in the same academic year from a scholarship awarded by other public or private bodies.**

## **4. REQUIREMENTS FOR INCLUSION IN THE SCHOLARSHIP CANDIDATE RANKING LIST**

To be included in the final ranking list, applicants must:



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- **be regularly enrolled in a programme for the 2022/2023 academic year at the University of Pavia as at November 15<sup>th</sup>, 2022,**
- **meet the merit-based requirements, including steadiness in academic progress and the income-based requirements listed below.**

Students that intend to enrol in the first year of a Master's degree programme, if they have not already completed enrolment, must result as "enrolled on condition" as by November 15<sup>th</sup>, 2022 and must complete enrolment procedures in compliance with the terms and conditions prescribed by the current regulations of the University of Pavia.

### **4.1 MERIT-BASED REQUIREMENTS**

#### **4.1.1. STEADINESS IN ACADEMIC PROGRESS<sup>1</sup>**

In order to be considered eligible (*idoneo*) for the scholarship, there must be no interruption in the student's prior years of study.

Students who in the 2022/2023 academic year fall in one of the following categories are therefore excluded from the scholarship candidate ranking list:

1. those enrolling after having previously withdrawn from a course of study;
2. those who are enrolled and repeating a year of their course;
3. those who are transferring to a different degree course after having repeated a year of the course in which they were previously enrolled.
4. those who are transferring from another university and have to repeat enrolment to a year of their degree course previously completed at the university from which they transferred.

As a waiver to this requirement, in any case in which the student has had to repeat a year of his/her course, even after renewing enrolment after formal withdrawal from a course, the number of credits necessary to access the ranking list is determined with reference to the number of credits prescribed for each past year of study, starting from the **very first year of enrolment**, including all the academic years in which the student has had to repeat enrolment in any year of his/her degree course.

The waiver does not apply to students in their first year of a Bachelor's degree, Master's degree, or combined Bachelor + Master's single cycle degree programme and those enrolled in any year of a PhD or specialisation programme.

What is referred to as "**very first enrolment**" is any previous enrolment in any BA course (even one different from the one attended in the 2022/2023 academic year) at any Italian or Foreign University, requiring the same qualifications as those required for enrolment in the course attended in the 2022/2023 academic year, regardless of the results of that previous educational career (withdrawal from the course, university transfer, graduation, etc.) and the number of years that have elapsed since.

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<sup>1</sup> LEVEL OF PRE-UNIVERSITY EDUCATION COMPLETED ABROAD The steadiness in academic progress mentioned at point 3.1.1 is subject to waiver for students enrolled in the first year of a BA degree or a combined BA + MA single cycle degree course and who have been awarded a diploma abroad upon completion of less than 12 years of schooling. These students, in order to apply to a University in the European Union, must necessarily bridge the gap between their completed studies and the required 12 years of schooling by attending, for the necessary number of years, university courses in their country of origin. Hence these years of university enrolment, if they equal the number of years needed to reach 12, ARE NOT taken into consideration when assessing the merit-based requirements mentioned at the previous point.



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*Example of the waiver: in 2020/2021 the student attends the first year of a three-year BA course in Biological Sciences. In 2021/2022, after renouncing the Biological Sciences course, the student enrolls in the regular first year of the Geological Sciences course. If this student requests in 2022/2023 the scholarship as student intending to enrol in the regular second year of Geological Sciences, he/she will be eligible for the assignment of the benefit only upon earning the number of credits required of students who enrol in the third year of a three-year BA degree course by August 10<sup>th</sup>, 2022. Three years have in fact elapsed since the student's very first enrolment which took place in 2022/2023.*

#### **4.1.2 MERIT-BASED REQUIREMENTS FOR FIRST-YEAR STUDENTS**

In order to be included in the ranking list of candidates eligible for a scholarship, students must meet the following merit-based requirements (by November 15<sup>th</sup>, 2022):

- a) for those enrolled for the first time as first-year students on Bachelor's degree or combined Bachelor + Master's single cycle degree courses: they must have graduated from **high school with a final exam mark no lower than 70/100<sup>2</sup>** and must be regularly enrolled;
- b) for those enrolled for the first time as first-year students in Master's degree courses: they must be regularly registered or enrolled "on condition";
- c) for those enrolled for the first time as first-year students in specialisation courses (with the exception of those pertaining to the medical field) and PhD programmes: they must be regularly enrolled;
- d) for those enrolled for the first time as first-year students in specialisation courses in the legal field: they must have obtained a score of at least 48/60 on the course's entry test.

Students considered eligible for a scholarship will have to earn in the course of the 2022/2023 academic year, by the deadline stated in the present Call for Applications, a minimum number of credits (shown in Attachment B) in order to maintain that eligibility.

Specifically, if the minimum number of educational credits (provided for in Annex B of this announcement) will be achieved:

- by 10 August 2023, full eligibility for the scholarship will be confirmed and the benefit can be collected in full (share in services and full share in money);
- after 10 August 2023 and in any case by 30 November 2023, it will be confirmed eligibility for the scholarship but the benefit can be collected / used limited to 50% of the value of the same (however confirming the use of the entire share in services, even if the value exceeds 50% of the amount of the bag)

The eligibility of students attending a PhD or postgraduate course will be confirmed upon verification of their being regularly registered as second-year students on their course.

#### **4.1.3 MERIT-BASED REQUIREMENTS FOR NON FIRST-YEAR STUDENTS**

- a) Students enrolled in the second or subsequent year of those courses whose activation is pursuant to Ministerial Decree no. 270 dated October 22<sup>nd</sup>, 2004: must fulfil by **August**

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<sup>2</sup> High school diplomas awarded abroad to foreign citizens will be evaluated applying the mathematical formulas provided by the MIUR by memorandum dated June 4<sup>th</sup>, 2007.



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**10<sup>th</sup>, 2022** any compulsory training required at the time of admission to their course and have earned **the number of credits prescribed** by their most recently approved study plan, as illustrated in **Attachment A** of the present Call for Applications.<sup>3</sup>

- b) second and third-year PhD students: must be regularly enrolled;
- c) second-year post-graduate law school students: must have an average mark on their first year exams, including final exams, of 24/30 or higher.



N.B. For the purpose of verifying the attainment of the minimum number of university credits (CFU) required, shown in attachments A and B of the present Call for Applications, the only exams that will be considered are those:

- registered on the student's Booklet (*Libretto*), viewable online in the student's Personal Area (*Area Riservata*) on the University of Pavia website,
- acknowledged for the course of study for which the student is requesting the benefit,
- included, not as supernumerary, in the most recently approved study plan,
- concluded with the attainment of university credits (CFU) and a final mark. (Exams with marks not expressed in thirtieths are considered valid as well).

In the case of exams consisting in several modules, the exams concluding the individual modules and any resulting mark that isn't officially registered in the student's online "Booklet" will not be considered valid.



**It is responsibility of the candidate to check on his/her Student Booklet (*Libretto dello Studente*) that all exams passed (prescribed by the student's most recently approved study plan) are correctly registered. It is also responsibility of the candidate, in his/her own interests, to notify EDiSU, when the provisional ranking list is issued, of any unrecorded mark or any case of "pending approval".**

If the course of study, chosen by the student, has a number of credits less than 60, the merit requirements listed in the attachment A are redefined in proportion to the credits actually achievable

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<sup>3</sup> EDiSU, after having consulted with the University of Pavia, considers valid the results of final exams of internship programmes in the fields of **Medicine, Pharmacy, and Psychology**, depending on the university's academic system, **dating after August 10<sup>th</sup> 2021**, as long as the results of the aforementioned examinations are acquired by **October 31<sup>st</sup>, 2022**. For students enrolled in **Medicine and Surgery and Medicine and Surgery in English**, EDiSU considers valid the exam results of **the Physiology, Anatomy, Biochemistry, Living Molecules, and Structure of the Body** courses held after August 10<sup>th</sup>, 2022, provided that these exam results are acquired by September 30<sup>th</sup>, 2022.





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### **BONUS**

Students enrolled in further years (i.e. not first-year students) of BA and combined BA + MA degree courses can avail themselves of a bonus which can be acquired only once during the entire course of study to make up the difference between the minimum credits required and those actually earned.

The bonus stands for a number of credits that varies depending on which year of the course the student puts it to use for the first time and cannot be combined. The bonus can equal:

**5 credits** if requested for the first time in the second year of the academic program;  
**12 credits** if requested for the first time in the third year of the academic program;  
**15 credits** if requested for the first time in the years subsequent to the third year of the academic program.

Any portion of the bonus that remains “left over” in the year it has been put to use can be used in the following **years**. Furthermore, a bonus accrued and not used during the entire BA course can be used when the student enrolls in an MA course. The bonus does not apply to the verification of the achievement of merit (CFU accrued during the academic year 2022/2023) for students enrolled in the first year of MA courses.

*Example of "bonus" use: A student enrolled for the first time in the academic year 2020/2021 to a course of single-cycle master's degree, in the academic year 2022/2023 requires you to enter college as a student enrolling in the third year. He has only 75 CFU and decides, for the first time in his career university, to request / use the "bonus" to reach the minimum merit established to be 80 CFU. The "bonus" available, if used for the first time to obtain benefits for the third academic year, is 12 credits. In the academic year 2022/2023 the student will use 5 credits. The remaining 7 credits they can be used in subsequent years ("the bonus credit package" was "opened" in the year in which it contains 12 credits; all those available can be used, possibly even more years. However, from the moment you decide to "open the bonus credit package", it is no longer "replaceable"/combinable with others.)*

#### **4.1.4 MERIT-BASED REQUIREMENTS FOR STUDENTS WITH DISABILITIES**

**For students with disabilities** - students with recognition of disabilities as defined by the law n. 104 dated February 5<sup>th</sup>, 1993, art. 3 para 1 or whose level of disability is 66% or higher, **merit-based requirements can be defined and may differ up to 40% from the standard requirements listed in Attachment A of the present Call for Applications**. The merit-based requirements will be determined by a special committee, as well as by consulting with the professor appointed by the Dean (*Rettore*) to manage the integration of students with disabilities.





## **4.2 INCOME-BASED REQUIREMENTS**

An evaluation of the student's financial status, in compliance with the Law<sup>1</sup>, is based on the **ISEE UNI Equivalent Financial Situation Indicator issued for assessing access to services and benefits made available to support the right to higher education (ISEE UNI)** and the **Equivalent Asset Situation Indicator (ISPE)** of the student's family unit as at the date of the student's application.

Students applying for financial aid to access higher education **for the year 2022** must have:

- **ISEE UNI 2022  $\leq$  € 24,335.11**  
an equivalent financial situation indicator issued for assessing access to services and benefits made available to support the right to higher education (ISEE UNI) that **DOES NOT EXCEED € 24,335.11**
  
- **ISPE UNI 2022  $\leq$  € 52,902.43**  
an equivalent asset situation indicator (ISPE = ISP of the family unit  $\div$  equivalence scale coefficient) that **DOES NOT EXCEED € 52,902.43**

**The ISEE UNI and ISPE UNI must be both fulfilled; if one of the two indicators exceeds, the students do not meet the income-based requirement.**

### **4.2.1 STUDENTS WITH INCOME AND ASSETS IN ITALY**

**The values of these indicators (ISEE UNI, ISP, and the equivalence coefficient) are found in the ISEE UNI 2022 statement that is issued by the INPS (Istituto Nazionale Previdenza Sociale/Social Security Services) within 7-10 business days following submission of the DSU (Dichiarazione Sostitutiva Unica) statement, completed and containing all the information needed to calculate the indicator for assessing access to benefits and services made available to support the right to higher education.**

**In order to apply to EDiSU for a college placement at a reduced rate and be included in the "primary" ranking list, Italian or foreign students residing in Italy, with income and assets in Italy must apply to INPS, directly or through CAF, by and no later than September 15<sup>th</sup>, 2022, the ISEE 2022 Certificate for the ISEE UNI statement, by completing and submitting the DSU.**

To prove the request to INPS no later than September 15<sup>th</sup>, 2022, the protocol issued following the presentation of the Single Substitute Declaration (DSU) will be valid.

**EDiSU, with the student's authorization when completing the online application for the benefit request, will take from the INPS ISEE database the latest ISEE 2022 Certificate issued in the**

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<sup>1</sup> Prime Minister's Decree no. 159 dated December 5th, 2013, as modified by Law 89/2016, and with decrees issued by the Ministry of Labour and Social Affairs dated November 7th, 2014 and December 29th, 2015, D.M. 146 of 1 June 2016 and D.M. 138 of 13 April 2017, Legislative Decree 15 September 2017, n. 147, D.L. 28 January 2019, n. 4 converted with L. 28 March 2019, n. 26, decree-law 30 April 2019, n. 34 coordinated with the conversion law no. 58, decree-law 3 September 2019, n. 101, coordinated with the conversion law 2 November 2019, n. 128; D.M. August 9 2019 (published in the Official Gazette no. 233 of 4 October 2019) implementing article 10 of the Legislative Decree of 15 September 2017, n. 147 on pre-filled ISEE certification.



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name of the student requesting the benefit (research carried out on the basis of the Tax Code of the student) and requested no later than September 12<sup>th</sup>, 2022.

Failure to submit the request to INPS for the issuance of the ISEE 2022 Certificate by September 15<sup>th</sup>, 2022 entails the inclusion of the student in the supplementary ranking referred to in art. 10 of this call for applications.

To fill in and submit a DSU, students can contact the INPS directly (either by going to their local offices or via the INPS website [www.inps.it](http://www.inps.it) using their "PIN dispositivo" code) or go to one of several Tax Assistance Centres (CAF).

The data on income and assets used for the (DSU) and the ISEE statement refer to the two previous calendar years (therefore 2020 for the ISEE 2022 Statement).

In some situations, in the presence of adverse events (for example, the loss of a job, the interruption of a social security, welfare and indemnity treatment) or a significant variation in the income of the household (over 25 percent), these incomes do not reflect the real economic situation of the family unit. The possibility is therefore given to submit a CURRENT ISEE<sup>5</sup> by and no later than September 15<sup>th</sup>, 2022.

The student, within his/her User Profile "Servizi on-line allo studente" on the EDiSU Pavia website ([www.edisu.pv.it](http://www.edisu.pv.it)), will be able to view in real time the ISEE 2022 Certificate considered for the requested benefit.

**It is the student's responsibility to ensure that the ISEE UNI 2022 statement submitted to EDiSU:**

- contains the value of the indicator necessary to assess access to benefits and services made available to support the right to higher education (hereafter referred to as ISEE UNI or ISEE for University Use) or is a CURRENT ISEE.
- does not contain notices referring to missing data or any discrepancies detected by the INPS upon comparing the information declared in the DSU with the information contained in the INPS and Income Revenue Authority (*Agenzia delle Entrate*) databases (tax administration IT systems, archive of relations with financial operators).

**EDiSU will not consider valid indicators referring to the ordinary ISEE** (not valid for subsidized benefits for the right to university study) **or with annotations** (for omissions or discrepancies); **students with non-compliant ISEE indicators will come considered ineligible "for income" for the benefit unless they request, by e no later than the deadlines for the presentation of requests for review, the issue of a new ISEE 2022 certification** for the right to university study and the same compliant with the provisions of the announcement.

**Only in such cases (in case of non-compliant ISEE certifications), EDiSU will proceed automatically to extract the new Certificate from the INPS ISEE database ISEE and will use it for the purpose of evaluating the economic condition of the student.**

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<sup>5</sup> The current ISEE is calculate referring to the income of the last twelve months prior to the period for which the application relates. The students who have already calculated a ISEE2022 can request a current ISEE which has a validity of six months from the signing of the DSU of the current ISEE. It is necessary to update it if during the period of validity occur changes in the employment situation or in the healthcare allowances, social security benefits and other indemnities. In this case the valid current ISEE must be updated within two months from the change occurred



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Students with an ISEE 2022 certification for the right to university study with annotations can be submitted to EDiSU, no later than the deadline for submission of requests for revision and in the alternative / alternative to the request to INPS for the issue of a new ISEE Attestation correct suitable documentation to demonstrate completeness and the truthfulness of the data indicated in the DSU (Single Substitute Declaration). EDiSU for the carrying out of checks on the supplementary documentation may be made use of the subjects in charge of tax audits.

**The student's family unit**

The family unit considered in determining the student's financial status is the one declared when submitting the DSU.

For the purpose of calculating the Equivalent Economic Situation Indicator for University Use (ISEE UNI), the family unit of the student attending university whilst residing with his/her parents, is the one made up of those members registered in the civil registry, as shown on the Family Status certificate, pursuant to art. 3 of the Prime Minister's Decree no. 159 dated December 5<sup>th</sup>, 2013 and declared when submitting the DSU.<sup>5</sup>

If the student does not live with his/her parents but is not "independent" (i.e. is not financially autonomous in the manner defined below), for the purpose of calculating the Equivalent Economic Situation Indicator for University Use (ISEE UNI) he/she will be considered a member of his/her parents' family unit.<sup>6</sup>

If the parents of the student applying for a scholarship do not live together, for the purpose of calculating the Equivalent Economic Situation Indicator for University Use (ISEE UNI), they are nevertheless members of the same family unit, except in those cases mentioned in art. 3, paragraph 3 of the Prime Minister's Decree 159/2013 if they are married, or in those cases referred to in art. 7, paragraph 1 of the same decree if they are not married.<sup>7</sup>

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<sup>5</sup> For example, as at the date of submission of the application the family unit is made up of:

- the student applying for a scholarship;
- the parents of the student applying for a scholarship –if married and not legally separated or divorced, or if not married but cohabiting– and any other children legally in their care, even if not included in the Family Status certificate;
- the parent that receives the student's support check, in case of divorce or separation, or the parent financially supporting the student in the year in which the income considered was made (and any other persons included in the parent's Family Status certificate);
- all persons included in the Family Status certificate of the student upon submission of application, even in the absence of family ties. The only exception is in the case of students that are of age, unmarried and without children, financially supported by their parents 100%, with the latter being outside of the student's registered family unit;
- any underage children given in pre-adoption custody to the student's parents upon submission of application.

<sup>6</sup> The university student not living with his/her parents and not "independent" (i.e. not financially autonomous), if married, for the purpose of the ISEE UNI calculation, will refer to the new family unit formed with the spouse, if the requirements for "independent student" stated in the present Call for Applications are met, taking the spouse's income into consideration as well. Otherwise, the student will have to be included in the family unit of his family of origin (parents), without the inclusion of his/her spouse.

<sup>7</sup> The parent of the student applying for a scholarship who does not reside with the student, is not married with the other parent, and has legally recognised his/her son/daughter, is never included in the family unit of reference of the ISEE UNI statement:

- a. when he/she has been relieved of parental responsibility or has been ordered to stay away from the family home (Civil Code art. 333);
- b. when he/she is obliged by a judicial authority to pay maintenance checks to the student;
- c. when it is ascertained "by a court or by the competent public authority in matters concerning social services that there are no financial and emotional ties" existing between the parent and the student.



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**Family unit of the PhD student**

For the purpose of calculating the Equivalent Economic Situation Indicator for University Use (ISEE UNI), the family unit of the person applying for benefits for doctoral research is based solely on the applicant, his/her spouse, his/her children, both underage and of age (if the student supports them financially), even if they do not live together (“limited unit”: without any other person officially residing with the student), *or*, should it be of greater advantage to the applicant, the family unit structured according to ordinary regulations pursuant art. 3 of the Prime Minister’s Decree no. 159 dated December 5<sup>th</sup>, 2013 (all persons included in the Family Status certificate as by the date of DSU submission).

**Independent student**

For the purpose of evaluating the financial status and calculating the ISEE for University Use (ISEE UNI), the student qualifies as “independent” (lives alone, can support himself/herself) if both of the following requirements are met:

- **domicile**, as resulting from the civil registry, outside of his/her parent’s household for a period of at least **two years** prior to the date of submission of the application and in a lodging not owned by a member of his/her original family unit;
- **personal income** deriving from employment or similar, provided that the student is not employed by a family member, and that **income has been declared at least for the past two years** in the student’s tax return and amounts to at least **€ 9.000,00** yearly.

In case the abovementioned requirements are not **both** met – and duly documented for all the years of reference, upon request of EDiSU - it will not be possible for the applicant to qualify as “independent student”.

N.B. If a student submits to EDiSU an ISEE UNI statement as independent student (i.e. not depending on the family unit of origin), but does not fulfil the abovementioned requirements, he/she will be excluded from the ranking list of scholarship candidates. The student’s situation can be reviewed if by the given deadline for submitting requests for reviews he/she provides EDiSU with a new ISEE UNI protocol number referring to the family unit of reference for the purpose of being acknowledged the right to access benefits supporting the right to higher education.

The status of independent student is applicable even to legally married students or students in a "de facto cohabitation" regime (art. 1, paragraph 36, of Law 76/2016) registered with the Municipality of residence: in this case the minimum income of € 9.000,00 refers to the total income, including that of the spouse/de facto cohabitant.

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In case none of the situations described above (a – c) applies, the parent not living with the student’s family unit of reference and not married to the other parent is considered an “additional” component of the student’s family unit of reference if:

- d. he/she is married to a person other than the other parent and/or
  - e. he/she has children resulting from a relationship with a person other than the other parent;
- otherwise (if none of the situations a – e apply) the parent that does not live with the student and isn’t married is aggregated (considered “in full”) as member of the student’s family unit of referenc



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**4.2.2 EVALUATION OF THE FINANCIAL STATUS OF STUDENTS WITH INCOME AND ASSETS OVERSEAS (foreign students whose family unit resides abroad or Italian students residing abroad)**

As stated in art. 8, paragraph 5 of the Prime Minister's Decree no. 159 dated December 5<sup>th</sup>, 2013 and in application of art. 5, paragraph 7 of the Prime Minister's Decree issued on April 9<sup>th</sup>, 2001, **the financial status of foreign students whose family unit resides abroad or of Italian students residing abroad is determined by the ISEE UNI Equivalent abroad** statement calculated as the sum of overseas **income** of each member of the family unit and 20% of the **assets** (movable and non-movable) owned by each component, and relating this result to the equivalence scale coefficient determined by the number of members of the family unit of reference.

Pursuant to Presidential Decree no. 394 issued on August 31<sup>st</sup>, 1999, evaluation of the financial and assets status of foreign students whose family unit resides abroad, as well as of Italian students residing abroad, is based on the average exchange rate of the year of reference<sup>8</sup> adjusted to the value of the average national income with purchasing power being equal<sup>9</sup>, similarly to how the University of Pavia performs financial evaluations for the purpose of increasing overall equity of the tax system.

Correction factor values are shown in the chart attached to the present Call for Applications.

The information provided at point 3.2.1 concerning the identification of the family unit of a university or PhD student, as well as the status of "independent" student, hold true for students with income and assets located overseas as well.



**All foreign students whose family unit is abroad and Italian students residing abroad, in order to allow EDiSU to calculate their ISEE UNI equivalent, must submit original documents stating officially:**

- the composition of the family unit of origin, including the student, the family unit and any person officially residing with the family unit;
- the gross income received abroad in 2021 by each member of age of the family unit or an unemployment statement referring to 2021;
- any buildings owned abroad by each member of age of the family unit as at December 31<sup>st</sup>, 2021, including surface measurement in square meters, or a document stating that no member of the family unit owns any building at all;
- financial assets (bank balance, shares, bonds...) owned by each member of age of the family unit the family unit as at December 31<sup>st</sup>, 2021.

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<sup>8</sup> The average exchange rate is not applicable to students with income and assets in EU member countries within the Euro Zone.

<sup>9</sup> The adjustment is made by applying the correction factor described in Attachment C of the present Call for Applications.



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**The abovementioned documents must be issued by competent Authorities in the country in which the income was made and in which any buildings and financial assets are owned, legalised<sup>10</sup> by the Italian Diplomatic Authorities acting in that country, together with an Italian translation certified by the same Authorities.**

**For countries that are members of the Hague Convention of October 5<sup>th</sup>, 1961, authentication can be performed by using an apostille.**

For those countries where it is particularly difficult to have documents certified by a local Italian Embassy, *as an alternative*, a Certificate issued by a Diplomatic or Consular officer representing in Italy the country in which the income and assets are owned, drawn up in Italian and legalised<sup>11</sup> by a Prefecture in accordance with art. 33 of Presidential Decree no. 445 dated December 28<sup>th</sup>, 2000 can be submitted.

The Certificate issued by the Diplomatic or Consular officer in Italy must expressly refer to the documents originally issued in the country of origin and must include:

- the composition of the family unit of origin, including the student, the family unit and any person officially residing with the family unit;
- the gross income received abroad in 2021 by each member of age of the family unit or an unemployment statement referring to 2021;
- any buildings owned abroad by each member of age of the family unit as at December 31st, 2021, including surface measurement in square meters, or a document stating that no member of the family unit owns any building at all;
- financial assets (bank balance, shares, bonds..) owned by each member of age of the family unit as at December 31st, 2021.

**In NO case whatsoever will any form of self-certification, affidavit, substitute statement, or sworn declaration referring to income and/or assets abroad be accepted; if any of these be submitted, they will not be taken into consideration.**

If the student does not live together with his / her parents residing abroad but is not "independent" (that is, he / she does not have economic autonomy, as specified in the paragraph "Independent Student" of the previous article), for the purposes of calculating the ISEE UNI he/she must be considered as part of the family unit of origin and **must therefore present foreign documentation relating to the family of reference.**

**Failure to submit the original, within the deadlines set by the announcement, of the require documentation, necessary for the calculation of the Situation Indicator Economic Equivalent Abroad (ISEE equalized), will result in the exclusion of the student from the ranking for the assignment of the scholarship.**

<sup>10</sup> Legalisation of signatures is not necessary for documents issued by administrative authorities of the following countries: Belgium, Denmark, France, Ireland, Latvia (Brussels Convention, May 25, 1987), Germany (Rome Convention, June 7, 1969), Hungary (Budapest Convention, May 26, 1977).

<sup>11</sup> Legalisation of signatures is not necessary for documents issued by foreign diplomatic or consular authorities in Italy for the following member states adhering to the London Convention of June 7<sup>th</sup>, 1968 or to the Brussels Convention of May 25<sup>th</sup>, 1987: Austria, Belgium, Cyprus, Denmark, Estonia, France, Germany, Great Britain, Greece, Ireland, Latvia, Liechtenstein, Luxembourg, Moldavia, Norway, Holland, Poland, Portugal, Czech Republic, Romania, Spain, Sweden, Switzerland, Turkey





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For **foreign students coming from particularly poor countries** (specified in Ministerial Decree no. 1455 dated June 9<sup>th</sup>, 2017 issued by the MIUR in agreement with the Minister of Foreign Affairs), evaluation of their financial status is performed based on a statement issued by an Italian consular agent in the country of origin, or by Diplomatic Authorities of the country of origin in Italy, certifying that the student does not belong to a family with notoriously high income and social status. This certification can be issued even by the university previously attended by the student abroad, if linked through agreements or contracts to Italian universities, or by Italian bodies authorised to guarantee financial coverage pursuant to regulations in force concerning the enrolment of foreign students in Italian universities. In the latter case, the certifying Body undertakes to cover College fees on behalf of the student if the student should fail to do so.

**Students holding the status of stateless person or political refugee** are treated as Italian citizens and, for the purpose of evaluating their financial condition, are exempt from submitting statements issued by Embassies and Consulates, because the only elements that will be considered are any income and assets possessed in Italy, which must be certified in the same manner as for Italian students (ISEE UNI statement).

The stateless person or political refugee status must be substantiated by evidence provided by applicants through official documents in their possession issued by, respectively, the Civil Court for stateless students and a special Committee created within the Ministry of Internal Affairs for political refugees. These documents must be attached (uploaded) in electronic document format to the online application and later handed in at the EDiSU offices

**In any case, any income made abroad and declared by foreign students must amount to no less than € 6.085,30, which is the established minimum amount of resources required for supporting oneself. The existence of the abovementioned resources must be proved in order to request a visa to enter Italy for study purposes. This amount represents the threshold for evaluating if financial requirements are met.**

The foreign student must however declare any income and assets held in Italy in accordance with the **Prime Minister's Decree no. 159 dated December 5<sup>th</sup>, 2013 via the ISEE UNI statement.**



**N.B.**

- The foreign student residing with his/her family in Italy, without income or assets overseas, is to submit only the ISEE UNI 2021 statement.
- The foreign student with his/her family unit entirely or in part abroad and who has income or assets in Italy as well (even if he/she has only a bank account in Italy), besides the original foreign documents, will have to submit an ISEE UNI 2021 statement, since according to the Prime Minister's Decree no.159 dated December 5<sup>th</sup>, 2013 he/she must nevertheless declare any income or assets in Italy through an ISEE UNI statement.

**5. TERMS AND CONDITIONS FOR SUBMISSION  
OF SCHOLARSHIP APPLICATIONS**

**Application to participate in the competition is to be submitted only online** by following a computer-managed procedure that can be accessed on the EDiSU Pavia website



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([www.edisu.pv.it](http://www.edisu.pv.it)) in the “Online Student Services” section, following the instructions available at the following link: <http://www.edisu.pv.it/index.php?page=richiesta-benefici>. After having correctly filled in all the required fields, **CONFIRMATION of the online application must be given by and no later than Thursday September 15<sup>th</sup>, 2022 at 12 pm** to EDiSU Pavia.

EDiSU Pavia will not consider applications received in a different manner than the one defined in the present Call and in any case "confirmed" in the online procedure beyond the deadline indicated.

**NB** Prior enrolment at the University of Pavia in the various degree courses for the 2022/2023 academic year is not required in order to submit the online application (it must in any case be carried out by November 15<sup>th</sup>, 2022).



**IMPORTANT NOTICE for students with income and assets overseas**

Foreign students whose family unit resides abroad and Italian students residing abroad **after confirming their online application must attach in electronic file format (pdf) all the documents listed in article 4.2.2 of the present Call for Applications** required to assess the financial status (i.e. must upload all the required documents concerning the status of their family unit abroad and any income made and/or assets owned overseas **in the “Upload documents /Carica documenti” section in the “Online Student Services” area**). The uploaded documents must be clearly legible.

**The same documents listed in article 4.2.2 (only in original copy) must be submitted to EDiSU by and not later than September 15<sup>th</sup>, 2022 at 12 pm**, either directly to the offices (via Calatafimi, 11 – Pavia) or sent by postal service (the shipping costs have to be paid by the student) but must arrive by the same, previously indicated, date to: EDiSU Pavia - via Sant’Ennodio 26, 27100 Pavia, Italy.



**NB** It is possible to access the EDiSU counters **ONLY** by appointment, in the manner indicated in the website, always specifying if you intend to deliver foreign documentation relating to your situation or also for other students, indicating the number.

Delivery of the abovementioned original documents is responsibility of the student.

We recommend that you keep any document/receipt as evidence in case of later problems with the shipment. The documentation sent must in any case be delivered to EDiSU Pavia no later than 12.00 on 23 September 2022.

**Omission to submit all the certificates** listed at point 4.2.2 (only original documents) **entails exclusion from the ranking** list due to the impossibility to ascertain the income and asset status required for admission.

**Should the original foreign documents, even if submitted by September 15<sup>th</sup>, 2022, result incomplete or incorrect** with respect to instructions given at point 3.2.2 of the present Call for Applications, **the student will be excluded from the provisional ranking list, but he/she will be able to request a review** within the terms stated in the present Call for Applications by submitting, so as to complete the documents previously presented, the additional original certificates that were missing and/or the perfected documents previously incorrect.

Should the period of time allowed for submitting requests for review elapse without submission of the completed and/or perfected foreign documents, the student will be excluded from the competition.



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**All students** are supposed to promptly inform EDiSU in written form if any changes occur following the date of submission of their application (transfer to another University, start of employment, impossibility to continue one's studies, withdrawal from enrolment, change in marital status, change in financial status, benefiting from another unaccruable scholarship, etc.).

**Failure to submit a document within the given timeframe or submission of an irregular document (one that is invalid, incomplete, etc.) entails exclusion of the student from the competition.**

## **6. VALUE OF THE SCHOLARSHIP**

**The value of the scholarship is differentiated according to both income level, which is determined by the ISEE UNI value, and the student's geographical location of residence.**

### **INCOME TIERS:**


ISEE Tiers	ISEE Value	
1° income tier	from € 0.00	to € 12.167,56
2° income tier	from € 12.167,57	to € 16.223,41
3° income tier	from € 16.223,42	to € 24.335,11


### **GEOGRAPHICAL LOCATION:**

- **On-site students (*in sede* = IS):** students residing in the municipality in which the course is held or in a neighboring municipality, i.e. a municipality classified as urban area under art. 2, paragraph 3, letter b of Lombardy Regional Law 6/2012. The list of "local" municipalities is found in Attachment D of the present Call for Applications.
- **Commuting students (*pendolare* = PE):** students residing in municipalities from which the location of the course can be reached via public transport within 90 minutes of travel time.  
To identify the municipality acting as point of departure for "commuting" students, EDiSU Pavia relied on the Lombardia Region website <http://www.muoversi.regione.lombardia.it>, calculating, upon date of approval of the Call for Applications, the travel time at 7:00-9:00 a.m. between the town hall of the municipality in which the student resides and the town hall of the municipality in which the course is held (Pavia or Cremona). The list of the "commuter" municipalities is found in Attachment E of the present Call for Applications.
- **Off-site students (*fuori sede* = FS):** students residing in municipalities (or foreign countries) from which it is impossible to reach course location via public transport in less than 90 minutes and that can provide EDiSU with evidence that for this reason he/she must face expenses for accommodation in the vicinity of course location, using public accommodation facilities or other accommodation options made available by private citizens or agencies for a period of at least 10 months. It is also considered "off-site", a regardless of his residence, an "independent student", as required by the this announcement, in possession of accommodation for consideration near the place of study frequented




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 **All students arriving from “off-site” municipalities or from foreign countries will appear in the final ranking list marked as “off-site”(fuori sede) only if they submit to EDiSU by and no later than October 31<sup>st</sup>, 2022 documents certifying that they are relying on paid accommodation for the 2022/2023 academic year.**

 **Submission to EDiSU of the lease contract and the relative registration at the Income Revenue Office (*Agenzia delle Entrate*) or of certification issued by the private college must be carried out by uploading the required documents in electronic file format in the “Lease contract/Contratto di locazione” section within the “Online Student Services” area (website: [www.edisu.pv.it](http://www.edisu.pv.it)).**

**In failing to submit the abovementioned documents by October 31 2022, students, although residing in municipalities classified as “off-site” (*fuori sede*), will be considered “commuting” students.**

 **If during the 2022/2023 academic year the student stays in an EDiSU College he/she does not have to submit to EDiSU documents certifying that he/she is relying on paid accommodation for the entire 2022/2023 academic year.**

**To have to “face expenses for accommodation”** means that there must be (and therefore must be presented to EDiSU):

- a **lease contract** in the student’s name or that of one of his/her parents, for a tenancy of at least 10 months in the 2022/2023 academic year, and registration of the said contract at the **Income Revenue Office (*Agenzia delle Entrate*)** or
- certification issued by a college or private boarder (for colleges not managed by EDiSU Pavia) showing that the student is paying to reside in that facility in the 2022/2023 academic year.

**ATTENTION:** For the 2022/2023 academic year all students arriving from **foreign countries** must submit to EDiSU documents certifying that they are relying on paid accommodation for the 2022/2023 academic year near the municipality in which the course is held, unless they stay in an EDiSU College.

**Students enrolled at the University of Pavia for the 2022/2023 academic year who are abroad** for the purpose of taking part in an international mobility programme will be considered “off-site” in the final ranking list if:

- reside in Italy, in a municipality classified “off site” compared to the location where the course is held;
- submit to EDiSU by October 31<sup>th</sup>, 2022 (uploading the file in the “Lease Contract/*Contratto di Locazione*” section of the Online Student Service area of the EDiSU website) a declaration or a self-declaration certifying their participation for the 2022/2023 academic year in an international mobility programme approved by the University, of a period of no less than 10 months. The self-declaration will be verified with the University of Pavia’s International Exchange Office.



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Should the duration of the programme be less than 10 months, the student will also have to submit (uploading the file in the “Lease Contract/*Contratto di Locazione*” section of the Online Student Service area of the EDiSU website) the self- declaration (showing the length and over which period of time it will run) and a copy of the lease contract stipulated in Italy/Pavia (or a similar document) as evidence of the fact that he/she relies on paid accommodation for a total of ten months in the 2021/2022 academic.

If the student going abroad -to take part in programmes acknowledged by the University of Pavia- stays during the 2022/2023 academic year in an EDiSU College for less than 10 months, by October 31<sup>st</sup>, 2022 he/she will have to provide documentary evidence (**self-declaration**) only of his/her participation in an international mobility programme.

### **VALUE OF THE SCHOLARSHIPS**

**The amount assigned through the scholarship**, including reimbursement of the regional tax for equal access to higher education, is determined by combining the income tiers and the student’s geographical location of residence. The following amounts include the increases provided for by art.3, paragraph 2 and paragraph 3, of the D.M. 1320/2021 (financed by PNRR funds).

#### **on-site student:**

1° income tier	€ 2.415,00 + a free meal per day for a total of € 3.127,00
2° income tier	€ 2.007,00 + a free meal per day for a total of € 2.719,00
3° income tier	€ 1,220.00 + a free meal per day for a total of € 1,932.00

#### **commuting student:**

1° income tier	€ 3.427,00+ a free meal per day for a total of € 4.139,00
2° income tier	€ 2.887,00 + a free meal per day for a total of € 3.599,00
3° income tier	€ 2.121,00 + a free meal per day for a total of € 2.833,00

**off-site student:** residing in “off-site” municipalities and staying in a residence hall or other private or public accommodation for at least 10 months during the 2022/2023 academic year

1° income tier	€ 6.370,00 + a free meal per day for a total of € 7.082,00
2° income tier	€ 5.446,00 + a free meal per day for a total of € 6.158,00
3° income tier	€ 4.317,00 + a free meal per day for a total of € 5.029,00

**off-site student who is awarded a placement in a college or residence hall managed by EdiSU Pavia:** residing in an “off-site” municipality and staying in an EDiSU college for at least 10 months in the 2022/2023 academic year

1° income tier	€ 3.967,00 + college placement and a free meal per day for a total of € 7.082,00
2° income tier	€ 3.043,00+ college placement and a free meal per day for a total of € 6,158.00
3° income tier	€ 1.914,00 + college placement and a free meal per day for a total of € 5.029,00.

All the **above-listed sums** are to be considered **halved**, as well as the related free services, for students enrolled in courses that have started running after the coming into force of Ministerial Decree 270/2004 and **who are benefiting from a scholarship for the first year**





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**ensuing the course's prescribed final year with reference to the first year of enrolment** (i.e. a student enrolled in the 2022/2023 academic year as a "repeating" student for the first time in what would otherwise have been the final year of study, i.e. "**first year overtime / primo anno fuori corso**").

**INCREASES IN THE SCHOLARSHIP EX D.M. 1320/2021**

For female students enrolled in degree courses in S.T.E.M. (Science, Technology, Engineering and Mathematics) the amount of the scholarship due is increased by 20% (art. 3, c. 5, of the DM 1320/2022). This increase cannot be combined with the increase expected for students with an ISEE level below 50% of the limit maximum reference (Article 3, paragraph 3, of the Ministerial Decree 1320/2021) and, therefore, is calculated for female students belonging to both the 1st and 2nd income bracket, taking a reference is the value of the scholarship due in the 2nd bracket, and, for the belonging students to the 3rd income bracket, taking as reference the value of the stock exchange due in the 3<sup>rd</sup> band.

In implementation of Article 6, paragraph. 3, of Ministerial Decree 1320/2022, to students enrolled, pursuant to current legislation, it is possible to obtain e keep the scholarship, increased by 20%, if they are in possession e maintain the merit requirements for the scholarship for the entire duration of the courses. The increase it is not due in the event that the student loses the requirements for the scholarship with reference to the course of study to which the student correlated the aforementioned increase.

**CANTEEN SERVICE**

**Students awarded a scholarship for the 2022/2023 academic year can benefit from one free daily meal from January 1<sup>st</sup> to December 31<sup>st</sup>, 2023** in all EDiSU canteens according to their regular opening days and hours.

Scholarship recipients enrolled in graduate courses based in Cremona will be able to enjoy a free meal a day from January 1st to December 31st 2023 upon collection of meal vouchers at the Bursar Office of the "Collegio Quartier Novo" residence, via Santa Maria in Betlem 7, Cremona, on Wednesday afternoon from 2.30 to 4.30 pm subject to phone call (tel. 0372-456888).

Scholarship recipients enrolled in degree courses located in the city where there is no canteen service affiliated with EDiSU (Voghera, Vigevano) are entitled to the refund of the flat rate fee for the canteen service (€ 712.00).

Students benefiting from a scholarship who do not use the canteen **have no right** to any type of refund.

A refund can instead be requested by and no later than January 31<sup>st</sup>, 2024 through a **specific online application** (available in the Edisu reserved area "Online Student Services" / a.y. 2022/2023 /"Request for the reimbursement of the 2022/2023 scholarship meal fee") only by students staying at private residence halls whose fees include meals, as well as by students who have spent a period of time abroad, duly acknowledged by the University of Pavia, for study purposes.





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## **7. SCHOLARSHIP SUPPLEMENTS**

### **a) Students with disabilities**

If a scholarship beneficiary falls into one of the categories mentioned in art. 2 of Law no. 118 dated March 30<sup>th</sup>, 1971 or other category of disabled person protected by Law, with a level of certified disability of or exceeding 66%, or the recognition of a handicap pursuant to art. 3, paragraph 1, of the law of 5 February 1992, n. 104, the amount of the scholarship can be increased up to a maximum of 40% depending on the disability of which the student is a carrier, in order to allow the use of prostheses e supports, as well as all interventions that facilitate the use of the educational activity and the study.

The extent of the increases can also be established by a specific commission after hearing the delegate professor of the Rector of the University for the integration of students disabled.

### **b) International mobility**

Application for additional funds designed for supporting international mobility must be submitted together with the application for scholarship.

Students awarded a scholarship for the 2022/2023 academic year (including students enrolled in PhD courses) can compete for the assignment of the international mobility fund and for internships.

The sum amounts to **€600.00 monthly for the period spent abroad, up to a maximum of 10 months**. The study abroad programme must be certified by the University of Pavia's international exchange office. Any contributions made with EU funds, following bilateral agreements, (even from outside EU), and with funds made available by public or private parties are detracted from the sum dispensed by EDiSU.

Students also have the right to be **refunded of travel expenses** (round-trip costs) for a total of **€100.00** for European countries and up to **€500.00** for countries outside Europe.

This right extends, upon student request, to graduates involved in the European mobility programme Leonardo (or similar initiatives) as long as they have attained their degree less than a year before the start of the internship and that they have been deemed eligible for a scholarship in their last year of study.

It must be specified that the abovementioned sums are to be considered halved for students enrolled in the year subsequent to the expected final year of their course with reference to the first year of enrolment (a student that in the 2022/2023 academic year is "repeating" the final year of his/her course for the first time, i.e. "*first year overtime*").



**Grants for international mobility programmes and internships are assigned to those entitled to benefit from them only once throughout the course of study.**

## **8. PROCEDURE BY WHICH RANKING LISTS ARE FORMED**

The ranking lists are drawn up according to the following criteria:

### **a) Students enrolled in the first year of any course**

The drawing up of the ranking list is based on the **ISEE UNI 2022 statement** referring to the student's family unit scaled to the ISEE limit of **€24,335.11** for a maximum of 1000 points assigned through the following formula:



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$$\left\{ 1 - \frac{\text{I.S.E.E. for University Use}}{24,335.11} \right\} \times 1.000$$

Positioning within the ranking list depends on the score attributed, shown from the highest to the lowest. Scores being equal, the student who is enrolled in a higher-level course will rank higher. Should scores be again equal, the student with the higher mark on his/her previous qualifications will rank higher and, thereafter, the younger student.

**b) Students enrolled in the second or subsequent year of all courses**

Positioning in the ranking list depends on the total score resulting from the sum of the score based on the number of credits achieved by **August 10<sup>th</sup>, 2022** and the score determined by the average (weighted average) of the student's exam marks, shown from the highest to the lowest. The total number of assignable points is 1000, distributed in the following way:

- 600 based on the number of credits attained,
- 400 based on the average mark (weighted average) of the exams the student has passed.

Scores being the same, the student who hasn't made use of his/her bonus will rank higher and, following, the student with the higher income score. In case there still exists a tie, the student enrolled in the more advanced year of his/her course will rank higher and, thereafter, the youngest student.

Students with disability, if included in a ranking list of eligible applicants, have the right to receive a scholarship even if this means exceeding the total number of assignable scholarships stated in the present Call for Applications.

Please note that it is responsibility of the student to ascertain that his/her Student Booklet, which can be accessed through his/her Personal Area (*Area Riservata*) of the University of Pavia website, contains records of each and every exam the student has sat (those included in the most recently approved study plan). It is likewise the student's responsibility, and in his own interests, to notify EDiSU if, when the provisional ranking list is issued, there are any missing records or cases of "pending approval".

**Method by which the merit-based score is determined**

The score based on *credits* earned by **August 10<sup>th</sup>, 2022** for completing courses implemented in compliance with Ministerial Decree 270/2004 is calculated using the following formula:

$$(\text{Student credits} - \text{Minimum credits}) \times \frac{600}{(\text{Maximum credits} - \text{Minimum credits})}$$



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**N.B.**

*The above "Student credits" are the credits earned by the student not counting the bonus which, nevertheless, is necessary to make up the difference between the minimum credits required and those actually earned to be considered eligible.*

The score based on the **average mark** (weighted average) of exams the student has passed is calculated using the following formula:

$$(\text{Student average mark} - \text{Minimum mark}) \times \frac{400}{(\text{Maximum mark} - \text{Minimum mark})}$$

Please note that in order to calculate the weighted average it is necessary to multiply each mark obtained (expressed in thirtieths) by the value in terms of credits (CFU) earned upon passing the exam. The sum of these results is then divided by the overall number of credits considered. Exams/credits (CFU) not expressed in thirtieths cannot therefore be considered. The "30 e lode" mark is counted as 30.

**9. RELEASE OF THE PROVVISORIAL RANKING LISTS  
AND SUBMISSION OF ANY REQUESTS FOR REVIEW -  
RELEASE OF THE FINAL RANKING LISTS**

**Provisional ranking lists are made public by October 21<sup>st</sup>, 2022** and will be posted on the "Online Student Services" area only for students who participate in the competition.

Any requests to review the provisional ranking lists must be submitted to EDiSU in the "Online Student Services" area by and no later than 10 days following publication of the ranking lists.

The request for review must address any assessment errors that may have been made by the EDiSU Financial Aid Office and must be accompanied, under penalty of inadmissibility, by adequate documents legitimising the reasons put forward.

As already indicated in art. 4.2.1 of this announcement, students in the ranking provisional were excluded as in possession of a non-compliant ISEE 2022 (in case of: ISEE not valid for the right to university study for the applicant student, ISEE with annotations, ISEE that demonstrates the lack of income requirements of "student independent"), they must NOT submit a request for review but must request, no later than 10 days from the publication of the provisional rankings, the release of a new ISEE 2022 certification for the right to university study in compliance with the provisions of the announcement.

EDiSU will automatically proceed to extract from the INPS database, in replacement only of the non-compliant ISEE 2022 certifications, the new ISEE certifications requested within the terms for the presentation of the requests for review and will use them for the purpose of evaluating the economic condition of the student. If they are still non-compliant, the student will be definitively excluded from the assignment of the scholarship.



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The student held to submit “foreign documents” (art. 4.2.2 of the present Call) can, within the given deadline for presenting requests for review, perfect/complete the “foreign documents” previously submitted in original copy to EDiSU by 12pm of September 15<sup>th</sup>, 2022 which were found to be incomplete/incorrect.

Claimants will receive notification of the outcome of their request to review the provisional ranking, should the claim be accepted, will have effect on the final ranking list.

**The final ranking lists will be made public by December 3<sup>rd</sup>, 2022** and will be posted on the “Online Student Services” area only for students who participate in the competition.

The final decision to not assign a scholarship can be queried by addressing the authoritative bodies (TAR, Council of State) within the terms stated under current laws.

**10. SCHOLARSHIP ASSIGNMENT AND PAYMENT METHOD -  
WITHDRAWAL OF SCHOLARSHIP**

Scholarships will be assigned until reaching the number determined in the present Call for Applications.

**a) For students enrolled in the first year of their course**

To students who are scholarship beneficiaries enrolled in the first year of all courses:

- the first installment of the scholarship, equal (at least) to 50% of the value of the scholarship, will be recognized / liquidated by 31 December 2022 and in any case only after the student has fulfilled the requirements indicated in the following paragraph "Warning for the disbursement of the cash portion of the scholarship".

The first installment will be made up primarily of the share in services of the stock exchange study (free access to the canteens from January 1st to December 31st 2023 and bed free for the academic year 2022/2023, if the student is the winner of accommodation in EDiSU colleges as an "off-site" student).

- **the second installment, corresponding to the remaining value of the stock exchange not already recognized / paid with the first installment, it will be paid when EDiSU will ensure that the student has achieved, within the maximum deadline of 10 August 2023, at least the number of credits indicated in Attachment B to this call for applications.**

To students enrolled in a PhD programme or in a specialization course the second instalment will be disbursed when they will be regularly enrolled in their second year of the course.

**The scholarship will be withdrawn from first-year students of all courses (except for PhD and graduate courses) if they will not earn by November 30<sup>th</sup>, 2023 the number of credits stated in Attachment B** for the course in which the students are enrolled in the year they are assigned the scholarship or for the course in which they enrol the following year, even if different from the previous one.

**In case the scholarship is withdrawn, the sum corresponding to the services the student already benefited from must be returned.** To this end, agreements may be stipulated to define procedures for returning the total amount, even in instalments.



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To students with disabilities having a level of disability equal to or over 66%, regulations concerning withdrawal of the scholarship and payment of the second instalment do not apply.

***b) For students enrolled in years subsequent to the first year of all courses:***

Payment of the scholarship is carried out in two instalments:

- the **first instalment of the scholarship will be disbursed in services** (free access to the canteens from January 1<sup>st</sup> to December 31<sup>st</sup>, 2022 and free accommodation if the student is assigned a placement in an EDiSU College and is considered an “off-site” student). The first instalment must be disbursed by December 31<sup>st</sup>, 2022.
- the **second instalment, which corresponds to the sum in money provided by the scholarship**, will be disbursed as soon as the scholarship beneficiary fulfils the requirements stated in the following paragraph, “Important notice concerning the disbursement of the second instalment of the scholarship”.

***c) Scholarship supplements for international mobility and travel cost reimbursement*** will be granted to students included in the merit-based ranking lists for scholarship benefits, until reaching the total number of supplements available as detailed in the present Call for Applications. The assignment of the integration for international mobility will take place in two installments; there before the start of the mobility program and in any case compatibly with the operational timing necessary for the definition of the beneficiaries to use the scholarship and the payment of the advance payment of the integration. The last installment will be provided at the end of the mobility period and in any case after the Office competent in matters of international exchanges of the University of Pavia will

transmit to EDiSU the final lists of students involved in study / internship programs abroad who have fulfilled the obligations deriving from participation in them.

**IMPORTANT NOTICE CONCERNING THE DISBURSAL OF THE SECOND  
INSTALMENT OF THE SCHOLARSHIP**

In order to receive disbursement of the second instalment of their scholarship (sum in money), beneficiaries must, via their personal area in the “Online Student Services” section of the EDiSU website:

1. **insert online their IBAN code** and other data relative to their bank account (the specific “IBAN” section can be found in the “USER PROFILE/PROFILO UTENTE”)
2. **confirm online that they are NOT benefiting from other scholarships that are incompatible with the one awarded by EDiSU, as defined by art. 10 below.** This confirmation, given in the specific section called **INCOMPATIBILITY STATEMENT (IMPEGNO DI RISCOSSIONE)** in the **USER PROFILE**, holds the status of a substitute statement made pursuant to art. 46 and 47 of the Prime Minister’s Decree 445/2000.

**Only after having fulfilled both of the above-listed requirements will students be able to receive payment of the second instalment of their scholarship.**



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**11. INCOMPATIBILITY – FORFEITURE**

The scholarship is not accruable to other similar forms of financial aid disbursed by EDiSU or from other public or private agencies to scholarships assigned by the University as defined in art. 12 of the Prime Minister's Decree dated April 9<sup>th</sup>, 2001, to scholarships reserved for foreign students awarded by the Ministry of Foreign Affairs, to cost-free or partly cost-free placements in residence halls, dormitories, accommodation facilities not managed by EDiSU: in these cases the student can choose whether to benefit from one type of financial aid or the other.

The scholarship is, instead, compatible with:

- scholarships awarded by national or foreign organisations for the purpose of integrating educational or research activities of scholarship beneficiaries with trips abroad;
- contributions assigned as awards by university bodies to students enrolled in programmes of excellence;
- scholarships supporting inter-regional mobility pursuant Ministerial Decree no. 755 dated September 4<sup>th</sup>, 2013;
- tutelage activities financed with funds provided by IUR pursuant Ministerial Decree no. 198 dated October 23<sup>rd</sup>, 2003.

The right to benefit from the scholarship ceases when:

- 1) the student is subject to disciplinary penalties that go beyond a written reprimand for infringements against EDiSU or the Athenaeum;
- 2) the student fails to submit to EDiSU within the prescribed terms any original documents required for the purpose of checking the truthfulness of all self-certifications submitted;
- 3) the student fails to collect by December 31<sup>st</sup>, 2023 the sum provided by the scholarship, thus losing the chance to receive the sum, but maintaining the benefits deriving from being a scholarship beneficiary (services and exemption from university fees);
- 4) EDiSU ascertains the untruthfulness of the information submitted by the student via self-certification when this reveals failure to meet the prescribed merit and/or income requirements;
- 5) the student submits a formal withdrawal from his/her course of study or transfers to another University during the 2022/2023 academic year;  
The abovementioned regulation does not apply in the case of students enrolled in the first year of BA, MA and combined BA + MA degree courses if merit-based requirements were fulfilled before withdrawal or transferal.
- 6) after the final ranking lists are issued the student turns out to be registered in the 2022/2023 academic year as a student repeating the year;
- 7) the student enrolled in the first year of a BA, MA, combined BA + MA single cycle degree course, PhD or specialisation programme fails to meet by November 30<sup>th</sup> 2023 the minimum merit requirements established in the present Call for Applications.

Discontinuance and loss of eligibility will entail the obligation of returning any sum already collected and payment of services already benefited from, besides payment, in certain cases, of a fine, as well as payment of university taxes/fees in the amount established according to the student's income tier.





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## **12. TRANSFERALS**

In case the student transfers to another University after the start of the academic year, the scholarship application submitted to EDiSU will be sent, **upon written request of the student**, by EDiSU to the Body/University to which the student has requested a transferal, thus the student will lose any benefit which he/she might have been awarded by EDiSU (and in time will have to return any sum collected). Students enrolled in the first year of university courses who have already fulfilled during the academic year the merit requirements contained in the Call for Applications can continue to benefit from the scholarship.

Students who transfer from another University to the University of Pavia after the start of the academic year will have to **require the transmission of their application** from the regional body supporting the right to higher education of the University from which they are transferring, provided that it is submitted before the deadline given in the Call for Applications. Regularisation of the student's transfer must be completed **by November 15<sup>th</sup>, 2022**, before the final ranking list is issued.

## **13. FINANCIAL STATUS CHECK (Presidential Decree 445/2000, art. 71)**

EDiSU, for the purpose of ascertaining financial status, will avail itself of the authority granted by current laws, particularly art. 11 of the Prime Minister's Decree no. 159 dated December 5<sup>th</sup>, 2013, art. 10 of Legislative Decree no. 68 dated March 29, 2012, art. 71 of Presidential Decree no. 445 dated December 28<sup>th</sup>, 2000, requesting also any documents that may be useful towards ascertaining the truthfulness of the statements submitted (Mod.730, Mod. Unico/Persone Fisiche, Dichiarazione IVA, etc.).

**EDiSU, in agreement with the Income Revenue Authority (*Agenzia delle Entrate*), Lombardy Regional Commission (*Direzione Regionale della Lombardia*), Ministry of Finance, as well as with the Italian Finance Police (*Guardia di Finanza*), performs thorough checks to ascertain truthfulness of the self-certifications submitted by students to whom financial aid or services have been awarded through an open competition. EDiSU will perform the abovementioned checks on a sample of at least 20% of the students deemed eligible to receive financial aid, availing itself of current laws and, particularly, of art. 71 of Presidential Decree 445/2000 and of art. 38, paragraph 2 of Decree Law no. 78 dated May 31, 2010, converted, through modifications, from Law no. 122 dated July 30<sup>th</sup>, 2010.**

**For further information, please contact the EDiSU Office for Financial Aid (*Ufficio Benefici Economici*).**

In compliance with art. 2947 of the Civil Code, checks will be performed within the 5 years following any case of undeserved fruition of benefits related to and resulting from untruthful self-certifications.

## **14. CONSEQUENCES ENSUING THE ASCERTAINED UNTRUTHFULNESS OF A STUDENT'S FINANCIAL AND/OR MERIT STATUS**

In case EDiSU ascertains any untruthful statements contained within the self-certifications submitted by students eligible for financial aid or services awarded by means of a competition, as well as services offered at special rates, the penalties prescribed in art. no. 75



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and no. 76 of Presidential Decree 445/2000, as well as sanctions prescribed in art. 10 of Legislative Decree 68/2012 will be applied.

The student will therefore have to pay:

- a) in case of total loss of benefits, the sum indicated in art. 10 of Legislative Decree 68/2012, i.e. payment of triple the amount of the sum received or of the value of the services he/she undeservingly benefited from;
- b) in case of partial loss of benefits, triple of the amount corresponding to the difference between that which was disbursed to the student and or from which he/she benefited at special rates and the amount entitled to.

Furthermore, the student will also lose the right to receive any other financial aid for the entire duration of his/her course of study.

Should any violation be detected, there shall be no prejudice in adopting disciplinary penalties and reporting to judicial authorities.

### **15. COURT OF JURISDICTION**

Should any controversy arise in matters concerning the present Call for Applications, or resulting from its implementation, administrative jurisdiction will be exercised by the Court of Milan, while ordinary jurisdiction will be exercised by the Court of Pavia excluding any other court of jurisdiction.

### **16. USE OF PERSONAL DATA AND RIGHTS OF THE DECLARING PARTY pursuant to art. 13 of EU regulations 2016/679 (GDPR) and art. 13 of Legislative Decree no. 196 dated June 30<sup>th</sup>, 2003**

The processing of personal data is carried out in compliance with the provisions of EU Regulation of 27 April 2016, no. 679 (General Data Protection Regulation, GDPR) and with the Legislative Decree no. 196 .

The full policy is available online by consulting the relevant webpage of the application form.

The Data Processor is the *Ente per il Diritto allo Studio Universitario* (EDiSU) in Pavia (C.F./P.IVA 02205710185), with legal offices on via Sant'Ennodio, 26 - 27100.

### **17. TAX INFORMATION**

The scholarship is exempt from Income Tax in compliance with the principles stated in Law no. 390 dated December 1991 (art. 4 of Law no. 276 dated August 13<sup>th</sup>, 1984) and its subsequent modifications, and as prescribed in Circular no. 109/E dated April 6, 1995 issued by the Minister of Finance.

The scholarship is considered an “income” for the purposes of the new ISEE regulations. For this purpose EDiSU will send to scholarship beneficiaries 2022/2023 a CU statement (*Certificazione Unica*) in which the benefits received in the year 2022 will be shown. The abovementioned CU must be presented in case the student need request an ISEE UNI statement again in the future.



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**18. INFORMATION CONCERNING THE CALL FOR APPLICATIONS**

Further information can be requested by accessing the **DIRECT LINE (LINEA DIRETTA)** available through the “Online Student Services” area on the EDiSU website: [www.edisu.pv.it](http://www.edisu.pv.it)

- “**access with University credentials**”: if the person seeking information is a student of the University of Pavia who has received his/her credentials via e-mail following enrolment.
- “**access with EdiSU credentials**”: if the person seeking information does not have University credentials.

The “DIRECT LINE/LINEA DIRETTA” service is also accessible from the student’s Personal Area (*Area Riservata*) in the “Online Student Services” section of the EDiSU Pavia website.

**For further information you may also contact:**

**Ufficio Benefici Economici dell’EDiSU**  
**Via Calatafimi 11, 27100 Pavia**  
**Tel. 0382 3050205 – 0382 3050206**

**Offices hours are the following:**

**9:30 a.m. - 12:00 p.m. (Monday through Friday)**  
**2:00 p.m. - 3:00 p.m. (Monday through Thursday)**

Please note that it is possible to access **for the delivery of foreign documentation to the Economic Benefits Office only by prior appointment** to be requested / booked according to the methods indicated on the site, always specifying if you intend to deliver foreign documentation relating to one's own situation or also for other students, indicating the number.

The person in charge of procedures is Ms Lucia Nora, Manager of the Financial Aid Office (*Ufficio Benefici Economici*) - EDiSU Pavia.

Official announcements on behalf of EDiSU Pavia will be made through LINEA DIRETTA ([www.edisu.pv.it](http://www.edisu.pv.it), Online Student Services / Linea Diretta) or by e-mail, using the e-mail address submitted when registering to access the student online services on the EDiSU website and the e-mail address given by the University of Pavia (...@universitadipavia.it). Students are therefore responsible for reporting to EDiSU any changes in their address and checking their mailbox periodically (including any spam folder).

**N.B.** *This Call has been translated into English for informational purposes only. For application purposes, for the resolution of any disputes and for all legal purposes, only the Italian version is valid and effective between parties.*

Pavia, July 5<sup>th</sup> 2022

THE PRESIDENT  
Prof. Francesco Rigano